# **KEY DATES & TIMES**

## **MOVE IN**



#### **MOVE IN: SPACE ONLY CUSTOM STANDS**

Earlier access prior to the below dates has been allocated for select stand builders based on location				
Please contact the Organiser to confirm your access time.				
Friday	5 Sentember 2025	0800 - 2200	Snace Only – Custom Stand Build Access	

Friday	5 September 2025	0800 – 2200	Space Only – Custom Stand Build Access
Saturday	6 September 2025	0800 – 2200	Space Only – Custom Stand Build Access
Sunday	7 September 2025	0800 – 1800	Space Only – Custom Stand Build Access

- Fine Food operates under a scheduled move-in managed by GEL Events. Timings above are the parameters in which the move in schedule operates. Please <u>click here</u> to book in a loading dock access time.
- Failure to book a move in time through GEL, may result in delays accessing the loading dock.
- No exhibitor will be allowed access outside their allocated time.
- IMPORTANT: Some Space Only Exhibitors who are located upstairs at the rear of Halls 5, 6 or 7 will be scheduled access from 0500 on Saturday 6<sup>th</sup> of September only. No Friday access will be permitted.

#### **MOVE IN: SHELL SCHEME & WALK ON PACKAGE STANDS**

If you are hand carrying items through the front doors or using the venue car park, you can access your stand from 0800 on Saturday 6 September. However, if you require the loading dock, an available timeslot will be provided by GEL Events based on the below staggered timeframes. Please <u>click here</u> to book in a loading dock access time.

Saturday	6 September 2025	0900 – 1100	Stands: HB, HC, HD, HF	Lower Level
		0900 – 1100	Stands: A, B, C, D	Upper Level
Saturday 6 Sep	6 September 2025	1100 - 1300	Stands: HG, HH, HJ, HK	Lower Level
	o september 2025	1100 - 1300	Stands: E, F, G	Upper Level
Saturday	6 September 2025	1300 - 1500	Stands: HL, HM, HN, HP	Lower Level
		1300 - 1300	Stands: H, J, K	Upper Level
Saturday	6 September 2025	1500 - 1700	Stands: HR, HS, HT, HU, HV	Lower Level
		1300 - 1700	Stands: L, M, N, P	Upper Level
Sunday	7 September 2025	0800 - 1800	All Shell Scheme Stands	
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- Shell Scheme will be allowed to work until 2200 on Sat 6<sup>th</sup> September, and until 1800 on Sun 7<sup>th</sup> September.
- No exhibitors will be allowed access before their allocated time. Please refer to Loading Dock Move In/Out Schedule for further information.
- All vehicles under 1.8m will be directed the car park and instructed to use the lifts.

### **KEY INFORMATION**

Thursday

11 September 2025

• Shell scheme stands will be ready to be occupied by the times designated above.

1000 - 1500

- These times are for exhibitors to deliver their goods and set up their stands.
- All stands must be completely dressed, and rubbish removed from the venue by 1800 Sunday 7<sup>th</sup> September.
- No access will be given for stand build on the opening morning of the show.
- All stands must be completed and ready for the opening of the event by 1000 Monday 8<sup>th</sup> September.
- Exhibitor badges are to be collected between 1000 1800 on Saturday 6<sup>th</sup> or Sunday 7<sup>th</sup> September.

EVENT OPEN TIMES				
Monday	8 September 2025	1000 – 1700	Exhibitor Access from 0800	
Tuesday	9 September 2025	1000 – 1700	Exhibitor Access from 0800	
Wednesday	10 September 2025	1000 – 1700	Exhibitor Access from 0800	

Exhibitor Access from 0800

# **KEY DATES & TIMES**

## **MOVE OUT**



To ensure a smooth move-out, please carefully read through the following information, taking note of when you must have all items removed from the venue.

Fine Food operates under a scheduled move-out managed by GEL Events. Space only custom stand builders must be prepared to dismantle and work until midnight on Thursday 11 September. If you would like to work throughout the night, permission must be granted by the Organiser. Thank you in advance for your cooperation.

Please refer to **Loading Dock Move In/Out Schedule** for further information and **click here** to book a dock time.

MOVE OUT:	SHELL SCHEME & WALK	ON PACKAGE STANDS	PRODUCT REMOVAL	
Thursday	11 September 2025	1530 – 2200	Product Removal	

- All Shell Scheme stands must be completely moved out by 2200 Thursday 11 September NO EXCEPTIONS
- Loading dock access will open from approx. 1830
- Forklift activity on Thursday 11 September may be delayed until the site is deemed safe by the venue.
- Exhibitors with vehicles over 1.8m who require dock access, must book a move-out time with GEL.
- <u>Click here</u> to book a dock time. Failure to book a time, may result in delays accessing the loading dock.

MOVE OUT:	SPACE ONLY CUSTOM ST	TANDS	
Thursday	11 September 2025	1530 – 1800	<u>Product</u> Removal Only
Thursday	11 September 2025	1800 – 2400	Build Dismantle. No Dock Access.
STAND	-		HT TO DISMANTLE & PACK UP THEIR FREIGHT
	If you would like to work thro	oughout the night, permi	ission must be granted by the Organiser
Friday	12 September 2025	0000 – 0700	Tailgate Collection
Friday	12 September 2025	0400 – 1000	Stands ≤ 18m² & Self-Built Custom Stands
Friday	12 September 2025	0500 – 1800	Stands ≥ 27m²

- Timings above are the parameters in which the move out schedule works.
- **NOTE**: GEL Events will first be prioritising the delivery and return of empty product crates on Thursday 11 September. Empties for stand build components will be returned overnight.
- Stands who require dock access, must book a move-out time with GEL. Click here to book.
- Failure to book a move out time through GEL, may result in delays accessing the loading dock.
- Space Only Stands cannot commence build dismantle until 1800 on Thursday 11 September

### **KEY INFORMATION**

- Move-out of product will begin 30min after the event closes, or once clear of visitors and it is safe to do so.
- Loading dock access will open from approx. 1830 and will be heavily controlled by GEL Events.
- If you need access to the loading dock, make sure you book a time slot with GEL Events. No slot, no access.
- For undercover car park access, items need to be taken via Lift 6 (Hall 3, Level 1), Lift 12 (Hall 1, Level 1) and Lift 15 (Rear Hall 5, Level 4). These provide direct access to the undercover car park
- Shell Scheme Stands must be completely moved out by 2200 Thursday 11 September. NO EXCEPTIONS
- Tailgate vehicle access is ONLY between 0000 0700 Friday 12 Sept. If this is not adhered to, delays will be experienced at the exhibitor's expense.
- Space Only Stands 18m² or smaller, must be completely moved out by 1000 Friday 12 Sept. NO EXCEPTIONS
- Space Only Stands 27m² or larger, must be completely moved out by 1800 Friday 12 Sept. NO EXCEPTIONS.
- If you are unable to remove your entire product/stand by the time above, please contact the Organiser.
- Delays are often experienced on the loading dock during build up and breakdown.